

16th District Agricultural Association

California Mid-State Fair, Skybox

2198 Riverside Ave, Paso Robles

(805) 239-0655

Email: mail@midstatefair.com

Website: www.midstatefair.com

Board Meeting

The 16th DAA Board of Directors will be holding a Board meeting

Wednesday, February 25, 2026

9:30 am

California Mid-State Fair, Skybox

BOARD OF DIRECTORS

Nancy Nichols (President), Chris Darway (Vice President),
David Baldwin, Rob Boneso, Dee Lacey, Bob Lilley, Krista Sabin, Cory Wolf

STAFF

Colleen Bojorquez, CEO
Kim Daily, Deputy Manager

PUBLIC PARTICIPATION

Members of the public are welcome and may suggest items be placed on the agenda of any Board meeting. The items must be directly related to 16th District Agricultural Association business and their placement on the agenda is within the discretion of the Board. Request for placement must be made in writing and delivered to the Fair office no later than 4:00 pm twelve (12) business days prior to the board meeting. While the Board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of five (5) minutes or less, depending on the number of speakers and in order to proceed with the agenda, and/or to place the item on a future agenda.

All meeting notices, agendas, and materials considered by the Board during the meeting will be available to the public during the meeting and also on the Board's website at www.midstatefair.com.

AMERICANS WITH DISABILITIES ACT

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 16th District Agricultural Association Board or Committee meetings, or in connection with other California Mid-State Fairground activities, may request assistance by contacting the Business Assistant at the Fair Office, 2198 Riverside Ave, or by calling (805) 239-0655, during normal business hours of 9:00 am to 4:00 pm Monday through Friday.

**16th District Agricultural Association
California Mid-State Fair, Skybox
2198 Riverside Ave, Paso Robles
Wednesday, February 25, 2026
9:30 a.m.**

AGENDA

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President.

Mission Statement

“To Celebrate our Dynamic Community”

Vision Statement

“The 16th District Agricultural Association produces the California Mid-State Fair, which preserves, promotes, and showcases agriculture, the arts, the talents of our citizens, and the traditions of our region while maintaining a dynamic multi-use and solvent year-round event center.”

- I. Call Meeting to Order – President Nichols
- II. Introduction of Guests
- III. Roll Call Vote – Declaration of Quorum
- IV. Flag Salute
- V. Approval of Absences
- VI. Approval of Minutes: January 28, 2026 Board Minutes
- VII. Public Comment on Items Not on the Agenda: This is the time the public may address the Board on items other than those listed on the agenda. Public comments shall be limited to five (5) minutes or less per speaker, depending on the number of speakers. In accordance with state law, the Board will not comment or consider matters until and unless they are properly noticed for a future meeting. Comments on items which are listed elsewhere on the agenda should be held until that item is being considered so that public testimony can be considered at the time the item is deliberated.
- VIII. Consent Agenda: Items hereunder on the Consent Agenda are considered routine, not requiring separate discussion and will be enacted in one motion. Individual Items 1 is approved by the vote that approves the Consent Agenda, unless an item is pulled for separate consideration.
 1. Approval of Committee Minutes
 - a. Agriculture Committee Minutes, January 7, 2026

- IX. Old Business (Informational/Action by the Board)
- X. New Business (Informational/Action by the Board)
 - A. Heritage Foundation Report
 - B. Heritage Foundation Board Liaison Report – Director Nichols
 - C. Committee Reports
 - 1. Finance and Facilities Committee Report – Director Darway
 - a. Draft January Financials (informational)
 - b. Interim Event Schedule and Cost Analysis (informational)
 - c. 2026 Project Information

Equipment

- i. Loader
- ii. AED Machines
- iii. Rooftop Coolers
- iv. Port-a-Cool
- v. 8-Foot Tables
- vi. Barricades
- vii. Grandstand Chairs

Buildings and Grounds

- viii. Adelaide
 - (a) Flooring
 - (b) Bathrooms
 - (c) Murals
- ix. Cover for Backstage
- x. Raise Stockyard Stormwater Drain
- xi. Repair Sub-Base Dirt (Practice Arena and EC)
- d. Pioneer Park Use
- e. Board Discussion

- 2. Executive Committee Report – Director Nichols
- 3. Agriculture Committee Report – Director Lacey
 - a. Horse Show Advisory Meeting
 - i. Schedule Overview
 - ii. Jr. Gymkhana
 - iii. Open Day Suggestions
 - (a) SLO Quarter Horse Show
 - (b) Goat Tying
 - (c) Sheep Dog Trials
 - iv. Online Entries
 - v. Board Comments

4. Fair Programs and Marketing Committee Report – Director Baldwin
5. Heritage Foundation Committee Report – Director Sabin
6. Policy Manual Review Update – Director Lilley
 - a. Ticketing Policy
 - b. Bidding of Goods (AB2490)

D. Resolution for Delegation of Authority

This is a State requirement that is done annually or upon change in the CEO position.

“Consider resolution of Delegation of Authority authorizing the CEO to execute Rental Agreements up to \$75,000 and Standard 2 Agreements for service up to \$75,000. Standard 2 Agreements for Main Grandstand entertainment would require a majority rule of the Board of the Directors of the 16th District Agricultural Association. The CEO is authorized to execute Standard 2 Agreements for Main Grandstand opening entertainment for service up to \$75,000. Any and all such executed agreements, however, would be submitted to the Board of Directors for review at the subsequent Board meeting. The duration of the delegation would be authorized for one (1) year period of time, or upon a change in the CEO position.”

E. Check Signing Authority

Current:

This is annual policy to review and update, when there is change in Presidency, or when necessary. Authorizing check signers (Sabin, Lacey, Boneso, and Bojorquez) by adoption of a resolution. Check signing authorization is on behalf of the 16th District Agricultural Association with any check written over the amount of \$15,000 shall require two (2) signatures. Historically, check signers are the CEO, Board President, and at least one (1) other Board member who lives in close proximity to the Paso Robles Event Center.

XI. Matters of Information

A. Staff Report

1. Kim Daily – Box Office and Administration Office Report
2. Mike Esser – Maintenance Report
3. Tisha Tucker – Interim Events and Exhibits Report
4. Ricky Brown – Exhibits Report
5. Sabrina Sakaguchi – Commercial and Concessions Report
6. Denise Stornetta – Livestock Report
7. Shonna Howenstine – Marketing Report
8. Lachlan McKenzie – Publicity Report
9. Gina Fitzpatrick – Sponsorship Report
10. Courtney Lucas -- Accounting Report

- B. Manager's Report
 - 1. Annual Dinner is Friday, March 27th at 5:30pm
 - 2. Form 700, due March 25th
- C. Items to be Added to Next Agenda
- D. Director's Discussion
- XII. Recess
- XIII. Closed Session
 - A. Pursuant to Gov Code Section 11126(e)(2), the Board is authorized to meet in Closed Session for the purpose of conferring with and receiving advice from legal counsel regarding pending litigation.
 - B. Pursuant to Gov Code Section 11126(c)(7), the Board is authorized to meet in Closed Session for the purpose of real-estate negotiations
- XIV. Reconvene—Report out of Closed Session
- XV. Adjournment

Date of Notice: February 13, 2026